

# VIVEKANAND COLLEGE (AUTONOMOUS), KOLHAPUR

## Minutes of the Governing Body Meeting

Held on 20 November, 2019

The meeting of Governing Body was held on 20 November, 2019 at 10:00 am in the Board Room of Vivekanand College, Kolhapur (Autonomous). The following members were present.

1) Prin. Abhaykumar Salunkhe	Chairman
2) Prin. Mrs. Shubhangi Gavade	Management Representative
3) Prin. Dr. R.V. Shejawal	Management Representative
4) Prin. Dr. A. A. Karande	Management Representative
5) Prin. Dr. H. B. Patil	Management Representative
6) Dr. D. B. Patil	Teacher Representative
7) Dr. M. M. Karanjkar	Teacher Representative
8) Dr. B.M. Hirdekar	Educationist Nominated by the management
9) Dr. Bharati Patil	University Nominee
10) Dr. Ajay Sali	State Government Nominee
11) Prin. Dr. S. Y. Hongekar	Principal of the College

### Member Absent:

Dr. Jagannath Patil

UGC Nominee

**Item No. 1:** To confirm the minutes of the previous meeting held on 27 April, 2019.

The action taken report was read out by the Principal.

Sr. No.	Item	Action Taken
1	Minutes of the last meeting held on 1 <sup>st</sup> January 2019.	Read and confirmed
2	To approve the syllabi of UG and PG Part II programs prepared by concerned BoSs and approved by Academic Council.	The syllabi prepared by Boards of Study of 24 departments for part II are implemented from the academic year 2019-20.
3	To approve the syllabi of Certificate and add-on courses prepared by concerned BoSs and approved by Academic Council.	Selected 20 Value Added Courses have been implemented in the first term of the academic year 2019-20.
4	To approve the budget of the institute for the academic year 2019-20.	The Budget of the institute for the year 2019-20 was read and confirmed.
5	To approve the revised fee-structure for the academic year 2019-20.	The approved revisions in the fee structure are implemented in the financial year 2019-20.

6	To approve the fee structure for COCs.	The fees for Value Added Courses were collected from all the students centrally by the college as per decision made by the finance committee and allocated to the courses according to their approved budget.
7	To approve the minutes of Finance Committee.	Read and confirmed
8	To take a note of various activities carried out in the institute during 2018-19.	Read and confirmed.
9	Approve the conferment of Dr. Bapuji Salunkhe Merit Scholarships from the academic year 2019-20.	The guidelines are being prepared by the concerned committee.
10	To discuss about Stakeholders' feedback and action taken report.	Discussed and approved.
11	Any other matter with the permission of the Chair.	
	1. NIRF Ranking	The Principal discusses and brainstorms the staff of the college on the importance of and ways to improve NIRF Ranking.
	2. Vivekanand Best Teacher Award	The Committee under the chairmanship of Dr. D. B. Patil is constituted to formulate the criteria and guidelines for the Award.
	3. Research Promotion Policy and Consultancy Policy.	The drafts of both the policies have been prepared by the Research Committee.
	4. Teacher training	Workshop on 'Framing and Executing Learning Outcomes' on 30 June 2019; Faculty Development Programme on 'Cyber Security' between 1 <sup>st</sup> and 7 <sup>th</sup> July 2019. 'HR Cell' has been established to conduct all the faculty training programmes under one banner.

**Item No. 2: To approve the course structures of UG Part III of all programmes prepared by the concerned BoSs and approved by the Academic Council.**

The third year Syllabus structure of 24 UG programmes prepared by the respective BoSs and approved by the Academic Council were put before the members of the Governing Body and after thorough discussion, the same was unanimously approved.

**Item No. 3: To approve the minutes of Finance Committee.**

Principal Dr. S. Y. Hongekar read out the minutes of Finance Committee meeting held on 15 October, 2019 and the same were unanimously approved.

**Item No. 4: To approve the proposal of M.Sc. Zoology programme.**

Principal Dr. S. Y. Hongekar reported that a proposal of M.Sc. Zoology with specialization in Cell Biology has been prepared by BoS in Zoology and approved by the Academic Council. The proposal was approved by the Governing Body with the suggestion



by Dr. Bharati Patil and Dr. R. V. Shejwal that the required laboratories should be put in place before introduction of the programme. It was decided that the programme will be introduced from the year 2020-21 after the UGC and Shivaji University approval for the same.

**Item No. 5: To approve the introduction of Environment Science as AECC in the second year of all programmes.**

It was unanimously decided that the AECC course of Environmental Science should be implemented for the second year of all programmes from the academic year 2019-20. The syllabus prepared by Shivaji University, Kolhapur will be followed as it is for the said course.

**Item No. 6: To create separate BoSs for B.B.A. and B.C.A. programmes.**

It was decided to form separate BoSs for BBA and BCA programmes under the chairmanship of full-time permanent teacher of the related programmes, that is, Commerce and Computer Science, along with temporary staff members of the concerned programmes.

**Item No. 7: To approve the intake capacity of 120 students for the CMLT and DMLT courses.**

Prin. Dr. S. Y. Hongekar reported that Shivaji University has sanctioned the intake capacity of 120 students for CMLT and DMLT courses for the year 2019-20. It was agreed to implement the same in the following academic years as well. Dr. A. A. Karande suggested to publicize these courses widely by using different media.

**Item No. 8: Any other matter with the permission of the Chair.**

- i. **AQAR preparations:** IQAC Coordinator Dr. Kailas S. Patil reported that the college has been registered on HEI portal and the Criterion Heads have submitted the necessary information for online submission of AQAR. The AQAR will be filled through the HEI portal once the gateway for the same opens.
- ii. **B. Com. in Hospitality Management:** It was decided to review the said programme run in different institutes with its scope and market requirements and present the data before the Governing Body in the next meeting. The decision will be taken accordingly.  
Proposed by: Dr. B. M. Hirdekar    Seconded by : Prin. Mrs. Shubhangi Gawade
- iii. **Utilization of RUSA Grant:** Principal Dr. S. Y. Hongekar reported utilization of RUSA grant and the same was endorsed unanimously.

As there was no other matter to discuss, the meeting ended with thanks to the Chair.

(Hon. Prin. Abhaykumar Salunkhe)

**CHAIRMAN**  
Chairman  
Governing Body  
Vivekanand College (Autonomous)  
Kolhapure